**ALBANY JUNIOR HIGH SCHOOL**

**BOARD OF TRUSTEES**

Minutes of the meeting held

on **Tuesday 26th October, at 6.00pm (via Zoom)**

**Present:** Lisa Compton (Chair), Sabine Brooke, Fran Dowson, Lisa Lumsden, Trish Ripi, John Rutherford, Stuart Tabuteau, Cushla Shepherd

**Apologies:** Gareth Juddery

**Board Secretary**: Maree Nolan

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**18:03 Welcome & Karakia (Fran Dowson)**

**18:06 Apologies / Declaration of any conflicts of Interest**

* Apologies- Gareth Juddery
* Declaration of conflict of interest – John Rutherford (wife works at AJHS)

**18:06 Consent Agenda: (Chair)**

Confirmation of minutes 28/09/21;  Correspondence;

***Action:*** *Taken as read and approved.*

**18:12 Finance and Property Report (Bruce Wang)**

* 5YA – Lift project, Moved that Matt Adam be appointed as Architect for the project (given his knowledge of AJHS), seconded and supported by the full board in attendance
* Wharenui Project – Consent drawings submitted to MoE for approval. Once confirmed, to be submitted to Council for Building Consent.

“In Committee”

**19:10 Principal Report (Cushla Shepherd)**

* Overview and highlights talked to from Principals report. This included an overview summary of the reported NAGs.
  + Strategic Plan 2021-2024 “In-Committee”
  + NAG 1 – current students on site <10 , one bubble supervised by 2 relievers. Included an update on learnings & wellbeing from online learning and the challenges of practice. Term 4 reports, a draft was included to give the Board an overview
  + NAG 5 – Update on Staff vaccination register. Draft Covid H&S plan was included, this is a live document that is being reviewed and updated as information is confirmed.
  + NAG 6 = looking at 1200 students going into 2022

“In Committee”

**19:30 Staff and student well being**

* Covered within Principals report. Update and discussion on systems in place to support and check in with staff and students.

**19:35 2022 Meeting Dates**

* Proposed dates for Board Meetings and Finance Sub-Committee meetings. No concerns raised.

**19:40 Board Election 2022**

* Follow up and confirm Election date for Mid year elections in 2022. Add as an Agenda item for November meeting

**19:45 In - Committee**

**Meeting Closed 8.00pm**

**NEXT MEETING: - Tues 23rd November 2021, 6.00pm *at AJHS / or by Zoom (dependant on Covid Levels).***



………………………………  23/11/21

Chair [Lisa Compton] Date